



## Intimate Care and Toileting Policy

Intimate care is any caring procedure which involves attending to a student when he/she is undressed or partially dressed, washing (including intimate parts), helping to use the toilet, or carrying out a procedure that requires direct or indirect contact with an intimate area of a student, or any procedure carried out while the student is in a state of whole or partial dress. The supervision of students while they are dressing and undressing will also be considered as intimate care.

All physical contact between staff and students:

- Should be aimed at meeting the needs of the student
- Should respect the dignity of each student
- Should be consistent with the professional integrity of staff members.

Children with Specific Toileting/Intimate Care Needs:

- Parents/guardians need to identify any toileting needs in a student care plan. If necessary, they need to supply the school with resources required to carry out the toileting or other care needs.
- In all situations where a pupil needs assistance with Toileting/intimate care, a meeting will be convened, after enrolment and before the child starts school.
- Parents, Guardians, Principal, SNA, and if appropriate, the pupil, will attend.
- The specific care needs of the child, and how the school will meet them, will be clarified
- Personnel involved in this care will be identified.
- Provision for occasions when staffs are absent will be outlined (e.g. Substitute SNA's will not generally be involved in intimate care. Any change of personnel will be discussed with the pupil, if appropriate).
- Two members of staff will be present when dealing with intimate care needs.
- Any changes will be discussed with parent/guardian and pupil and noted in writing to the pupil's file.
- As far as possible the pupil will be involved in identification of his/her personal requirements, wishes, changes etc.

- A written copy of the agreement will be kept on the pupils file.
- Parents will be notified of any changes from agreed procedures.
- At all times the dignity and privacy of the pupil will be paramount in addressing intimate care needs.
- Staff will wear protective gloves.

Signed:

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Chairperson

\_\_\_\_\_

Principal

Date: \_\_\_\_\_

Date of Next Review: \_\_\_\_\_